

**Parent Payments Policy**

**2026 Parent Payment Arrangements for PACE21 Students**

Dear Parent/Guardian,

Bundoora Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Bundoora Secondary College's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide an enriched learning and teaching program for every student and is highly valued by our school community. The commitment from parents to contribute benefits students and results in improved achievement outcomes, wellbeing and engagement in learning. At Bundoora Secondary College, we strive to offer broad and enriched opportunities to students that are above and beyond what is required in the standard curriculum and what is provided for by Government funding.

In the following pages is an outline of the curriculum contributions of **\$300.00** that have been recommended for your child for 2026. We also ask that you consider a contribution to support school improvements and objectives, the BSC FARM and the Building and Library Funds.

Department of Education guidelines now mandate that schools are unable to provide families with a Statement detailing Curriculum and Other Contributions. With this in mind, parents and guardians are asked to please review the recommended curriculum contributions that we will be allocating for the education of your child.

Payments can be made through CompassPay. If you wish to make a payment through the School Office, please return your completed Parent Payment Arrangement Form with your payment.

For further information, please find attached a one-page overview of the Department's Parent Payment Policy.

Yours sincerely,



Anesti Anestis  
Principal



Kellie Collett  
School Council President

### **Curriculum Contributions**

Items and activities that students use or participate in to access the curriculum including:

- Online subscriptions for computer applications where our students have their own individual password.
- Everyday items that your child will use in the classroom to learn the essential curriculum such as art supplies, science materials and equipment, cooking ingredients, technology materials, equipment hire.
- PAL Program – Curriculum consumables, service providers and guest speakers.
- Class based consumables across Food, Technology, Science and Farm classes.

### **Other Contributions**

Non-curriculum items and activities to support the daily operation and objectives of Bundoora Secondary College:

- A combination lock for your child's locker.

### **Extra-Curricular Items and Activities**

Bundoora Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These items and activities including Instrumental Music Lessons, camps, excursions, interschool sports and events are provided on a user-pays basis.

Permission Forms and payment requests for these items, activities and events will be provided to students and families throughout the year.

### **Educational items for students to own**

Please find attached a list of items that the School recommends for each individual student. Items can be purchased from Learning with Technologies and North of the Yarra Booksellers for your child to individually own and use:

- DEVICES through the Learning with Technologies Portal.
- BOOKLIST of items that are recommended for PACE21 level students. These items can be purchased from North of the Yarra Booksellers or independently by families.

### **Financial Support for Families**

Bundoora Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) for families with a current Health Care Card. The CSEF provides payments for eligible students to attend camps, sports and excursions.
- State Schools' Relief referrals.
- Referrals to local community support agencies.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact: Virginia Larsen, Business Manager on 03 9467 1511 or email [virginia.larsen@education.vic.gov.au](mailto:virginia.larsen@education.vic.gov.au).

### **Payment methods**

Payments can be made by using CompassPAY, EFT, cash, cheque or by direct deposit to the Bundoora Secondary College Official Account:

Bank Australia - BSB 313140 - Account Number 12071142 - Reference: Student Name.

Payment plans for Extra-Curricular Items and Activities can be arranged with the Business Manager or Finance Officer.

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

The School Refund Policy can be found on our School website at [www.bundoorasc.vic.edu.au](http://www.bundoorasc.vic.edu.au).

Preferred payment option is CompassPAY.

If making payments by bank deposit or directly through the School Office, please detach and return this completed page to the School Office or by email to [virginia.larsen@education.vic.gov.au](mailto:virginia.larsen@education.vic.gov.au).

Student Name: .....

Parent/Guardian Name: .....

| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum.                                     | Amount          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>PACE21</b>                                                                                                                                       |                 |
| PACE21 Digital Resource Charge – Jacaranda (if not paid on the Booklist)                                                                            | \$80.00         |
| PACE21 Digital Resource Charge – Banquer (if not paid on the Booklist)                                                                              | \$25.00         |
| PACE21 Elective Program Curriculum Consumables                                                                                                      | \$300.00        |
| PACE21 PAL Program                                                                                                                                  |                 |
| <b>SUB TOTAL AMOUNT</b>                                                                                                                             | <b>\$405.00</b> |
| Other Contributions - for non-curriculum items and activities                                                                                       | Amount          |
| Combination Lock for student lockers.                                                                                                               | \$18.00         |
| <b>Voluntary Contributions.</b> A contribution to support school improvements and the daily operation and objectives of Bundoora Secondary College. | \$.....         |
| <b>Tax deductible contributions</b>                                                                                                                 |                 |
| <b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades and maintenance of school infrastructure and the BSC Farm.     | \$.....         |
| <b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.   | \$.....         |
| <b>TOTAL AMOUNT</b>                                                                                                                                 | <b>\$.....</b>  |

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.